**Personal information**

|  |
| --- |
| Name of institution: |
| Contact: |
| Email address: |
| Position: |
| Faculty: |
| Bachelor/Master Programme: |

**The plan**

**Descrption of the plans:**

**Milestones:**

**Startdate:**

**Measurable results:** *eg number of students reached, number of teaching hours, etc.*

**Best practices:**