**Personal information**

|  |
| --- |
| Name of institution:  |
| Contact:  |
| Email address:  |
| Position:  |
| Faculty:  |
| Bachelor/Master Programme:  |

 **The plan**

**Descrption of the plans:**

**Milestones:**

**Startdate:**

 **Measurable results:** *eg number of students reached, number of teaching hours, etc.*

**Best practices:**